

**INFORMATION FOR PARTICIPANTS WORKING IN THE NEWCASTLE SURGICAL TRAINING CENTRE**

These instructions have been written with your own personal safety and the safety of others in mind. Please help us to ensure your course runs safely and successfully.

- All personal belongings such as coats and bags **must be** left in the Male and female changing rooms
- Locker keys are kept in the doors. Property and valuables are left at your own risk. **Please do not take them into the practical area.**
- Safety spectacles are provided; these should be used as and when appropriate.
- Wear the surgical gloves provided when using Diathermy equipment.
- When using fresh frozen cadaver material wear surgical gloves.
- **Remove all gloves, gowns and aprons before leaving the NSTC facility.**
- When using laparoscopic equipment, ensure the scope is replaced into the holder when not in use to avoid accidental damage.
- Please report any breakages to a member of the Technical Resources Team.
- Please **do not** bring food or drink into the practical area.
- At the end of each day, please make your working area as safe as possible by ensuring all sharps are disposed of safely, all equipment is turned off and that your station is tidy not only for your safety but for those clearing away.

**HOUSE RULES IN THE SURGICAL TRAINING CENTRE**

| <u>Courses using:</u> | <u>Fresh Frozen Cadaver tissue</u>  | <u>Animal Tissue</u>  | <u>Dry Courses</u>         |
|-----------------------|---|---|----------------------------|
| <b>Must wear</b>      | >Surgical Scrub Suits<br>>Disposable Surgical Gowns<br>>Disposable Surgical gloves<br>>Surgical Clogs<br>>Face Masks<br>>Eye Protection | >Disposable Plastic Gowns<br>>Surgical Gloves                                   | >Disposable Plastic Aprons |
| <b>Available</b>      | > Caps<br>> Face Masks<br>>Full Face Visor<br>>Eye Protection<br>>Face Masks  | >Caps<br>>Face Masks<br>> Surgical Clogs<br>>Eye Protection<br>>Full Face Visor | --                         |

**Fresh-Frozen Cadaver courses**

All course participants (faculty, trainees, surgical resources team) to observe operating theatre protocol meticulously. This includes the wearing of gloves, the wearing of masks, the wearing of surgical clogs and the safe disposal of scalpel blades and other sharps

Please note that it is your responsibility to place all needles, scalpel blades and other sharps in the sharps containers provided, at the end of each practical session. Remember, under the **Health & Safety at Work Act 1974** you have a Duty of Care to the workshop technicians and to other participants. Any failure to comply with this will be recorded and reported. By signing this form you agree to the terms and conditions of this.

**No photography** (including by mobile phone) of cadavers or cadaver tissue, unless with the express and specific permission of NSTC Staff, under the Human Tissue Act (2004).

*Any photographic requests must be received prior to your event to ensure consent has been obtained from the donor*

## DISCLAIMER

I hereby comply with Trust Health & Safety and Infection Control guidance whilst on site.

Internet Access to policies and regulations can be made through the Newcastle Surgical Training Centre in the Administration office or Seminar room 1.

In no event shall I hold the Newcastle Upon Tyne Hospitals NHS Foundation Trust liable for any special, incidental or consequential damage of any kind resulting from my failure to ensure that that I have adequate protection against blood borne viruses that I may come into contact with, as part of my visit to the Newcastle Upon Tyne Hospitals Surgical Training Centre.

I was informed that I should have ensured that I had received adequate immunisation from:

- **Hepatitis B,**
- **BCG**

I am therefore liable for contracting any of the above illnesses whilst working in the Surgical Training Centre.

Signed \_\_\_\_\_

Printed Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

*Completion of this form does not absolve the Trust from its obligation under Health and Safety Legislation*

Thank you for your co-operation, NSTC, Newcastle Upon Tyne Hospitals NHS Trust